

How to set up a Google Alert

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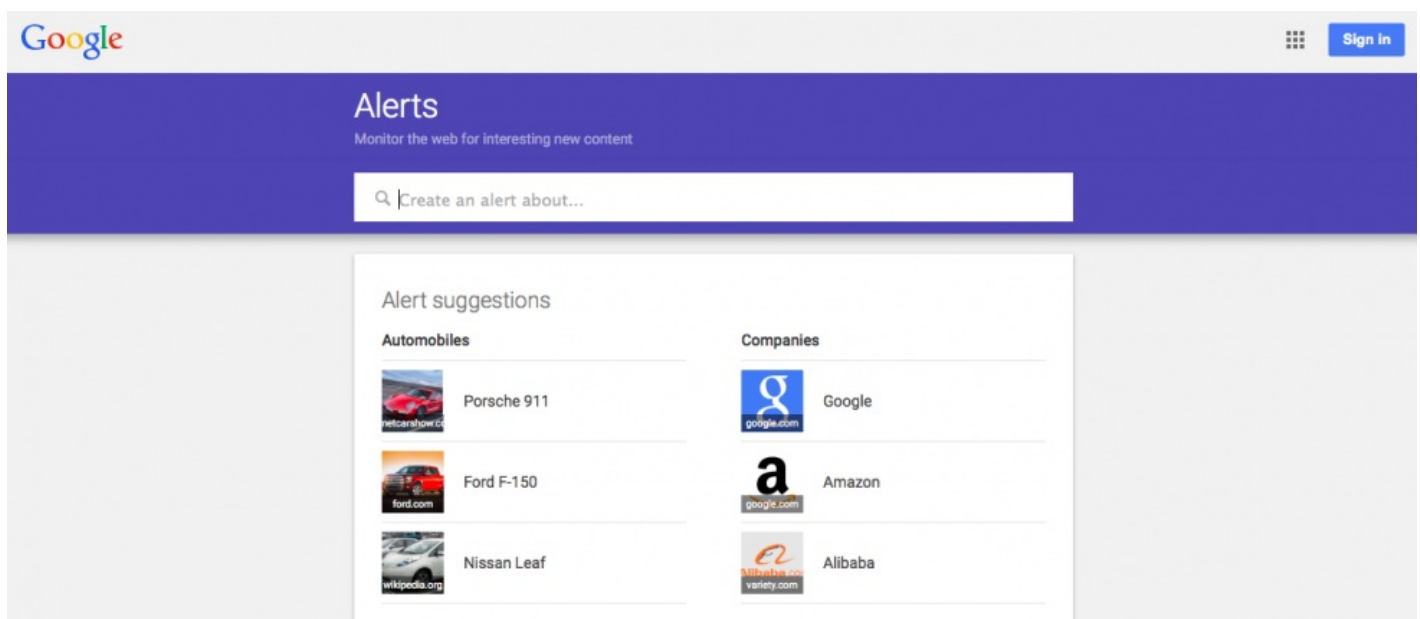
If you want to stay up-to-date with a topic, a great way is to set up a Google Alert so that you get sent an email with the latest webpages and news items and other new content about that topic.

You'll need:

- A computer connected to the internet
- A Google account (including a Gmail account).

Follow these step-by-step instructions to set up a Google Alert

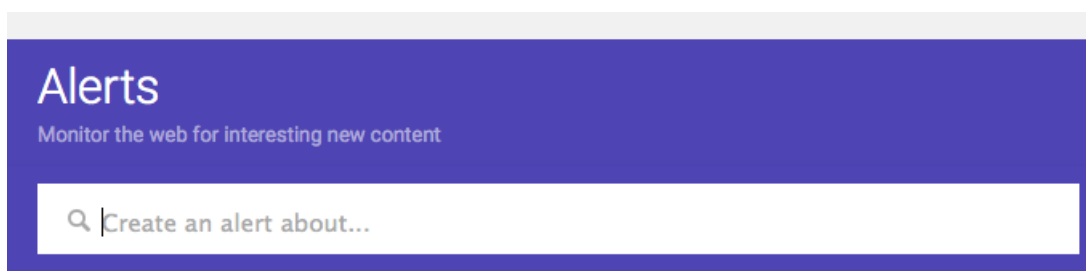
Step 1: Open your browser and go to <https://www.google.com/alerts>.



Step 2: Click the blue **Sign In** button on the top right. Choose the account you wish to log in with, enter your password and click **Sign In**.

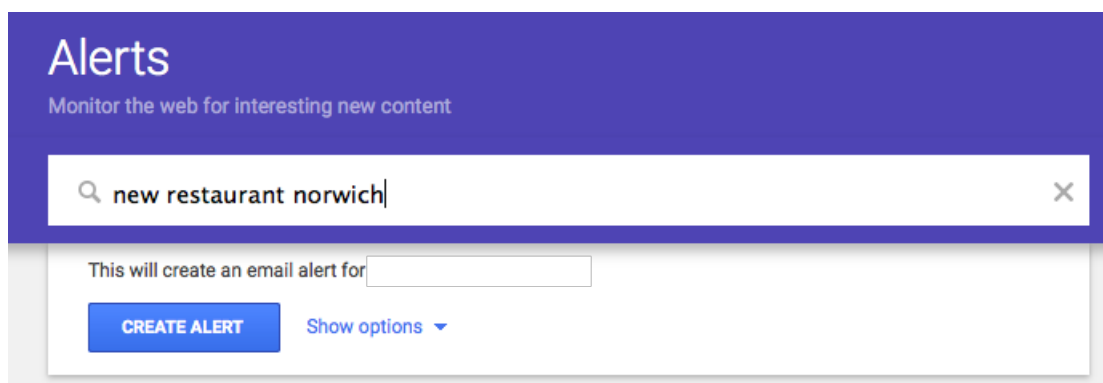
If you do not have a Google account, follow the steps on our guide [How to create a Gmail account](#).

Step 3: In the box that says 'Create an alert about...' start to type the first topics and searche you wish to stay up to date with.



Tip: Try to be as specific as possible, the more broad a topic, the more alerts you will receive that may not

be of interest. For example, a Google Alert for 'new restaurant Norwich' will be more useful than 'new restaurants'.



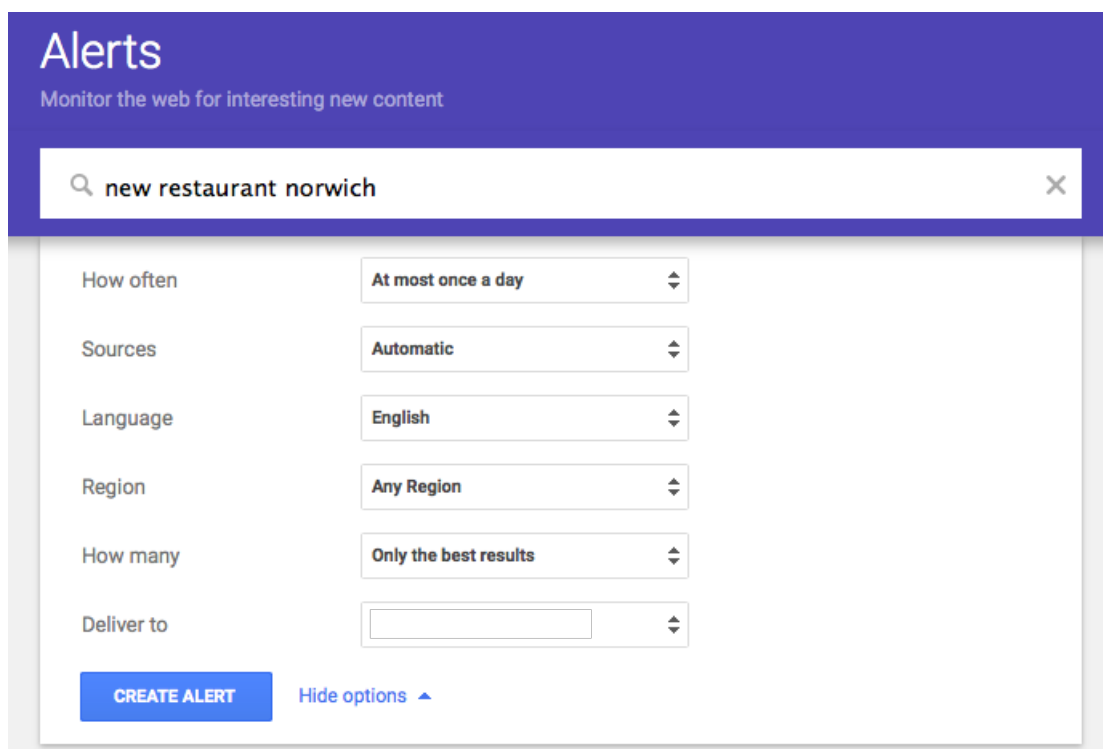
Alerts
Monitor the web for interesting new content

new restaurant norwich

This will create an email alert for

CREATE ALERT Show options ▼

Step 4: To decide how often you would like to receive alerts on this topic, click **Show options**.



Alerts
Monitor the web for interesting new content

new restaurant norwich

How often: At most once a day

Sources: Automatic

Language: English

Region: Any Region

How many: Only the best results

Deliver to:

CREATE ALERT Hide options ▲

Step 5: When you are happy with the frequency, language and other options, click **CREATE ALERT**.

Step 6: Repeat the process if you would like to set up more alerts.

Step 7: If you would like to stop or edit any of your alerts at any time, return to <https://www.google.com/alerts> where you will see your alerts listed and can edit (by clicking the little pen icon) or remove them (by clicking the rubbish bin icon) next to the alert.



My alerts (6)

new restaurant norwich

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Next steps


- ▶ [How to use Google Maps](#)
- ▶ [How to add to Favourites](#)
- ▶ [How to delete Favourites](#)

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