

# How to use Amazon

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Amazon is a popular online shopping website where you can buy a wide range of new and second-hand items, from books (it started as an online bookshop) and music to computers and cars. In this guide, we're going to show you how to buy something from Amazon for the first time.

## You'll need:

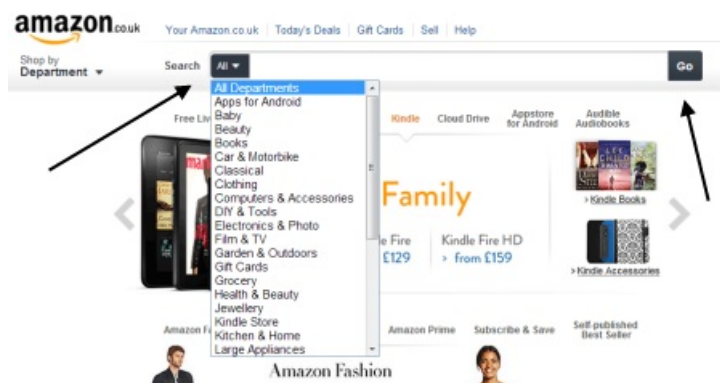
- a computer with an internet connection
- a credit or debit card.

## Follow these step-by-step instructions on how to use Amazon

**Step 1:** Go to the [Amazon website](#).

**Step 2:** If you're just browsing, click on one of the categories on the left hand side of the screen to see what's available.

If you know what you're looking for, type the name of the item in the search box along the top of the page and click the black **GO** button

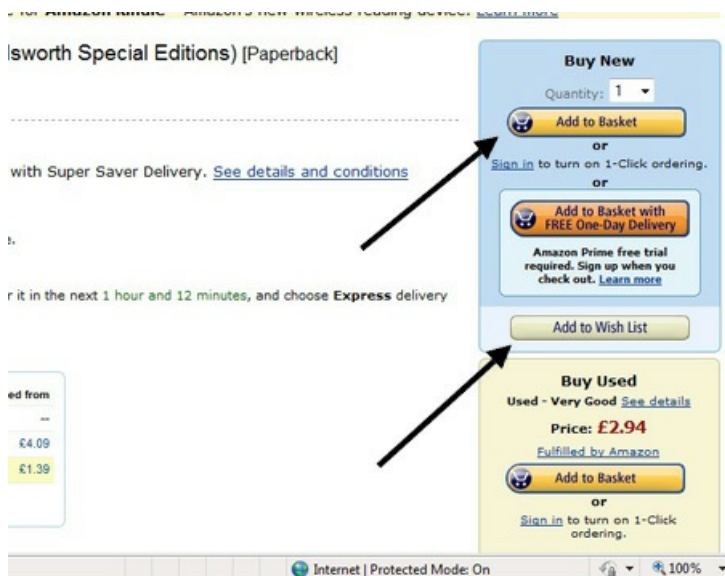


**Step 3:** A new page will open with a list of items matching your search criteria. You can either narrow your search by typing in more 'keywords' in the search box and clicking **GO**, or you can look through the list you've been presented with until you find the item you're looking for.



**Step 4:** Click the name or picture of your chosen item. A new page will open, displaying more details about the product. Scroll down the page to see a product description and customer reviews.

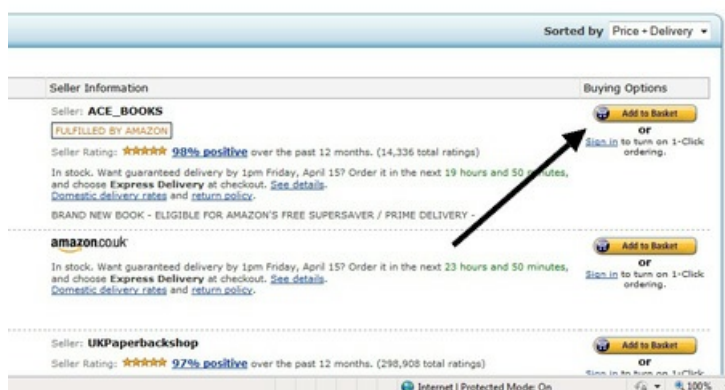
If you like the product but want to buy it later, click **Add to Wish List** and Amazon will save the details. If you want to buy the product now, click **Add to Basket**.



**Step 5:** Alternatively, if you're a bargain hunter, you can browse through other new and used versions of the same product, which are also for sale. Click on **[No.] new** or **[No.] used** to take you to a list of all the different sellers you can buy the product from and their prices.



**Step 6:** When considering whether to buy from these alternative sellers, don't only look for a low price when choosing which product to buy. A high seller rating – that is, the number of stars the seller has been given by Amazon – is important, too. Once you've made a choice, click **Add to Basket**.



**Step 7:** As with a real shopping basket, you can now search for other items to add to the one you've already got. If you've finished shopping, click **Proceed to Checkout**.

**Delivery** (UK addresses only) See details and conditions

s and 0% on balance transfers for 12

variable), 16.9% purchase rate p.a.

Sign up now

Editions)

**Jane Eyre (Wordsworth Classics)**  
by Charlotte Bronte  
Price: £1.99 ★★★★★ (143)  
Used & new from £0.01

**YOUR SHOPPING BASKET**

Proceed to Checkout

☐ This will be a Gift [Learn more](#)

**Added to your Shopping Basket:**  
**The Complete Novels of Jane Austen (Wordsworth Special Editions) - Jane Austen Paperback**  
Condition: New  
£4.95  
Quantity: 1

**Subtotal: £4.95**

Edit Shopping Basket

Proceed to Checkout

Sign in to turn on 1-Click ordering.  
Items in your Shopping Basket always reflect the most recent prices displayed on their product detail pages.

**Step 8:** You'll now be asked to sign in. If you're a new customer, enter your email address in the box provided and click on the circle next to 'I am a new customer'. There's no need to add a password at this point – just click **Sign in using our secure server**.

amazon.co.uk WELCOME ADDRESS ITEMS WRAP DISPATCH PAY CONFIRM

**Sign In**

Enter your e-mail address:

☒ **I am a new customer.**  
(You'll create a password later)

☐ **I am a returning customer,**  
and my password is:

**Sign in using our secure server**

[Forgotten your password? Click here](#)

[Has your e-mail address changed since your last order?](#)

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**Step 9:** You'll now be asked to enter a new delivery address. Fill in the boxes provided with your name and the address where you'd like the item delivered. Click next to 'Yes' or 'No' depending on whether your delivery address is the same as your invoice address, then click **Continue**.

amazon.co.uk WELCOME ADDI

**Enter a new delivery address.**  
When finished, click the "Continue" button.

**Full Name:**

**Address Line 1:**   
(or company name) House name/number and street, P.O. box, company name, c/o

**Address Line 2:**   
(optional) Apartment, suite, unit, building, floor, etc.

**Town/City:**

**County:**

**Postcode:**

**Country:**

**Phone Number:**

**Is this address also your invoice address?**

☒ Yes

☐ No (If not we'll ask you for it in a moment.)

**Continue**

**Address Accuracy**  
Incorrectly entered addresses may delay your order, so please double-check

**Step 10:** A new page will open asking you to choose a delivery option. Those that are free will be marked 'FREE'. Choose one and click **Continue**.

**Delivery Details:** ([Learn more](#))

**Choose a delivery option:**

- ☐ FREE Super Saver Delivery (3 - 5 business days)
- ☒ First Class (up to 2 business days)
- ☐ FREE One-Day Delivery with a free trial of **AmazonPrime** (1 business day) ([Learn more](#))
- ☐ Express Delivery : **get it guaranteed by 1pm tomorrow, Wednesday, April 13**
- ☐ Evening Delivery : **get it guaranteed (delivery between 6:30pm-9:30pm)**

Item: Need to [Change quantities or delete](#) ?

Dispatching to:

United Kingdom

- **The Complete Novels of Jane Austen (Wordsworth Special Edition)**  
£4.95 - Quantity: 1 - In stock  
Condition: New  
Sold by: Amazon EU S.à.r.l.

Does your order contain gift items?

☐ Ordering a gift? Check this box to see gift options before checkout.

[Continue](#)

**Step 11:** A new page will open asking you to choose a payment option. Click **Add a new card** to add your credit or debit card details. Then click **Continue**.

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How would you like to pay?

Enter how you'd like to pay below, and we'll save it as an option.

[Continue](#)  
(You can review this order before it's final.)

**Payment options**

**Credit or Debit Cards**  
Amazon.co.uk accepts all major credit and debit cards.  
[Add a new card](#)

**Gift Cards & Promotional Codes**  
[Apply](#)  
Enter a gift card, gift certificate or promotional code

[Continue](#)  
(You can review this order before it's final.)

**Step 12:** You'll now be shown a review of your order, with the delivery address and billing information. After checking that all the details are correct, click **Place your order**.

ADDRESS ITEMS WRAP DISPATCH PAY CONFIRM

[Gift Cards & Promotional Codes](#)

**Gift Cards & Promotional Codes:**  
 [Apply](#)

[Place your order](#)

**Order Summary**

Items:	£4.95
Postage & Packing:	£0.00
Total before VAT:	£4.95
VAT:	£0.00
<b>Order Total:</b>	<b>£4.95</b>

[How are delivery costs calculated?](#)

**Choose a delivery speed:**

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**Step 13:** Sit back and wait for your package to arrive! Now that you've registered, Amazon will remember your purchase the next time you sign in and recommend related items that might interest you.

*Jo Munday is an experienced writer of online tutorials.*

#### Next steps

- ▶ [What is Amazon?](#)
- ▶ [Internet shopping: how to buy online](#)
- ▶ [How to shop safely online](#)

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Find out about Digital Inclusion

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