

How to create a PowerPoint presentation

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PowerPoint is a Microsoft application, part of the Office Suite, that is used for creating presentations. The software can help to make the presentation be more dynamic and can help to make concepts easier to understand and more visual.

Music, pictures and video as well as text animations can all be included in your project to help get across your message.

This guide shows you how to create a PowerPoint presentation in Office 2010, but other versions will be similar.




You'll need:

- A computer with Powerpoint installed

Watch our this GCF 5 minute video for an introduction.

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Next steps

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