Slack

Slack is a messaging app or chat room for whole companies, it allows for group and personal one-to-one discussions as well as file sharing. It also integrates with a host of other apps allowing teams to do a variety of collaborative tasks through one platform.

A beginner's guide to Slack (Video)

A short video from Howfinity covering the basics of using the Slack app. including how to download the app, set your preference and add a channel or workplace.

>>Go to guide

Getting started with Slack: A new user's guide

A clear pdf guide giving a quick overview of the main features of the Slack app.

>> Go to guide (This guide from Slack will open in a new window)

This link will take you to information on a different website. Digital Unite have selected this information for inclusion because it is up-to-date, relevant and easy-to-understand.

How to synch Slack with your Outlook or Google Calendar

A simple guide to adding the Outlook or Google calendar apps to your Slack workspace so your colleagues can see your real time availability.

>> Go to this guide (This guide from Slack will open in a new window)

This link will take you to information on a different website. Digital Unite have selected this information for inclusion because it is up-to-date, relevant and easy-to-understand.

How to join a Slack channel

A Slack channel is a single place for a group to share messages, tools and files. Follow this step-by-step guide to join your first Slack channel.

>> Go to guide (This guide from Wikihow will open in a new window)

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